

This form is to be submitted as a request for **each** individual application submitted.
PADUA FRANCISCAN HIGH SCHOOL

TRANSCRIPT REQUEST FORM

Date Submitted to Counselor: _____ Counselor Name: Mr. Daniel Mrs. Holz
Mr. Shuman Ms. Bertin

Student Name: _____

Circle Application Type: College – Early Action/Decision College – Regular Decision

Scholarship

Application Deadline: _____

College/University Applying to or Name of Scholarship and Address:

- I have completed my Resume on Family Connection.
- I have marked this college as a “College I’m Applying To” on Family Connection.
- I have applied to this school on _____.
Date
- Common Application
- College’s online application
- I have sent my Test Scores (ACT/SAT) to this college/university.

Please Note: The following materials must accompany this request or must already be on file with your counselor. *Check appropriate boxes for materials you wish to be transmitted to the college/university for this specific request.*

- Teacher Recommendation or Letter, as required by college or scholarship
- Teacher _____
- Teacher _____
- Non-Teacher _____
- Other unique or application specific forms, if applicable

Signature: _____

Student’s signature constitutes permission to release transcript and related documents to the above listed college or scholarship provider.

FAILURE TO FULLY COMPLETE THIS FORM MAY DELAY THE TRANSMISSION OF YOUR APPLICATION MATERIALS.